



Building Department
 323 Charlton Road
 Ballston Spa, NY 12020
 Jeff Stickles, Building Inspector
 Matt Vaverchak, Asst. Building Inspector
 Erica Collins, Senior Clerk
 Phone: 518-490-2715
 building@townofballstonny.org

Swimming Pool Permit Application

Office Use ONLY

Permit # _____ Permit Fees: _____

Date Received _____

Address of Site: _____

Corner Lot? Yes No

Property Tax Map ID #: _____ Zoning District _____

Contractor Name: _____ Property Owner Name: _____

Contractor Phone: _____ Property Owner Phone: _____

Contractor Email: _____ Property Owner Email: _____

Check if Applicant

Check if Applicant

IN-GROUND ABOVE GROUND SIZE: _____

Private swimming pools may be erected or installed only as an accessory to a dwelling, private club, community building or commercial structure of the use of the owner(s) or occupant(s), guests and/or invites. Placement of swimming pool must be in compliance with the regulations of the Zoning District in which it is to be located.

PLEASE NOTE:

- Fence installation shall comply with the [Residential Code of New York State](#) (where a wall of a dwelling serves as part of the barrier if one of the following conditions shall be met:
 - The pool shall be equipped with a powered safety cover in compliance with ASTM F1346 OR
 - All doors with direct access to the pool through that wall shall be equipped with an alarm that produces an audible warning when the door and its screen, if present, are opened.)
- Electrical installation shall comply with the National Electrical Code (NFPA 70). Pump motor must be connected to a Ground Fault Interrupter protected outlet located no closer than 10' to, and no further than 20' from the pool.
- **Pool must not be used before the Building Inspector completes a final inspection and a Certificate of Compliance is issued.**

Please SUBMIT the following:

- 1) Plot plan showing proposed location of pool, septic system location, all electrical utility lines (buried and overhead) and any existing structures as well as fence location in vicinity of proposed pool location
- 2) **TWO** copies of specification sheets for the pool and all other pool equipment (pump, filter, & heater).
- 3) Fence and Gate brand to be installed
- 4) Contractor's certificates of liability
- 5) Contractor's workmen's compensation insurance.

Signature of Owner: _____ Date: _____

Signature of Applicant: _____ Date: _____