

PRESENT: Joe Whalen, Kathryn Serra, Debora Bradt, Jeanette Borthwick

ABSENT: Deb Kaelin, Eric Connolly

2020 WATER RATES

- J Borthwick recommending rates remain flat for all (4) quarterly billing periods for 2020
 - Allows Town to collect data for (1) year after implementing both changes to billing frequency and meter reading capabilities
- Discussion in support with revisiting rates in November/December of 2020, with relevant data, to determine rate changes, if any, for 2020
- Discussion followed with agreement that all water district residents, regardless of district, pay a single rate
 - Consider single rate once remaining Scotch Bush Rd project as specified in 10-year plan, is complete

MINIMUM WATER RENT CHARGE

- D Bradt brought a \$.03 bill and the (3) pennies delivered by a resident to emphasize the need to consider this issue
- Discussion of presumed tax purpose to fund O&M vs minimums on water rents
- Discussion of cost to administer water rent systems vs O&M vs minimums
- Current \$15 administration fee is for final reads only
- Surrounding municipalities have charged minimums and continue with minimum fees so not a new or uncommon practice for administering municipal water systems
- Recommending \$10 minimum per quarter (\$40 per year) to present to Board for consideration

SCOTCH BUSH RD EXT / ROSEHILL BLVD Main Replacement PROJECT

- Review need to replace Rosehill Blvd water main as considered by J Whalen & K Serra as highest priority for replacement in the Districts at this time
- Review & discuss Scotch Bush Rd Extension project as specified in 2014 long term plan
- K Serra will prepare proposal for survey, design, bid, and construction oversight of project
- K Serra discussed estimated timing with proposal ready for Board presentation/resolution at February Board meeting; +/- 3months for DOH & County review; bid process likely puts Town in Fall for bidding leading to a Spring/Summer 2021 project
- JW indicated still receiving calls from Scotch Bush Rd residents with well issues wanting information on this project to allow them to make better decisions regarding their failing wells as they have long been aware of this project being in the long term plan
- Extension would result in current Districts #6 and #6.1 being added to the Ballston Lake Consolidated District

- Discussion of estimated cost; more than sufficient BAN funds remain to complete this project as originally planned

LAKEHILL RD / RTE 146A PRV PIT VALVE REPLACEMENT & VAULT INSTALLATION

- JW & KS discussed project scope and need for (2) valves for bypass & PRV replaced along with vault installation to correct/remedy current difficulties in accessing the pit
- KS recommending project be included with Scotch Bush Rd Ext / Rosehill Blvd project to minimize bid costs for a project of this size (small) and capitalize on potential cost efficiencies
- Discussion of Lakehill Rd & Rte 50 12" gate valve repair/replacement needed; determined this is a maintenance issue that will be funded with 2020 budget funds

NEXT LONG-TERM WATER PLAN

- KS stated these projects/steps will resolve/complete the current Water Plan and that the Town should look to begin the next one
- KS emphasized the Town needs to focus on a water main replacement plan & water meter replacement program
- KS advised how Latham Water District has carefully managed and reviewed its water rates annually and adjusted in order to adequately raise the funding needed for continuous improvement/replacement of aging water mains and recommends the Town follow a similar decision making protocol; reminded us that the 2% tax cap deters ability to raise adequate funding year over year (cost of infrastructure projects is significant)

3:40pm meeting adjourned