

# C.T. MALE ASSOCIATES

Engineering, Surveying, Architecture & Landscape Architecture, P.C.

50 Century Hill Drive, Latham, NY 12110

518.786.7400 FAX 518.786.7299 ctmale@ctmale.com



December 20, 2011

Ms. Patti Southworth, Supervisor  
Town of Ballston  
P.O. Box 67  
Burnt Hills, NY 12027

Re: *Ballston Trail Extension – Outlet Road to Brookline Road  
Change Order  
Town of Ballston, NY  
C.T. Male Associates Project No. 07.7368*

Dear Supervisor Southworth:

Based upon the meeting of December 16, 2011, enclosed please find our change order for technical services to redesign the trail in the vicinity of National Grid (NG) Pole #33 and update the plans to address National Grid concerns. Our lump sum fee to perform the following tasks is \$1,900.

1. Survey the east of the proposed existing trail from Station 64+00± to relocate the trail around NG Pole #33. Also, investigate and resurvey to locate as required, any changes to NG facilities made since the original survey work was done along the corridor.
2. Perform wetlands delineation in the proposal area of change. The work will be done in accordance with the 1987 Corps Field Guide for Wetlands Delineation and the 2011 Northeast Regional Supplement. The intent is to relocate the trail without any impacts to wetlands, if they exist.
3. Revise the plans for the project to show the new trail alignment.
4. Send the revisions plans to NG for their review.

Please contact our office if you have any questions or need any additional information. We can proceed once we receive verbal authorization from your office.

Sincerely,

C.T. MALE ASSOCIATES

Edwin L. Vopelak, Jr., P.E.  
Principal

Enclosure

c: M. Hynes, w/encl.  
S. Miller (email only), w/encl.

**C.T. MALE ASSOCIATES**

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Latham, NY 12110  
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**TECHNICAL SERVICES  
CHANGE ORDER**

NUMBER: **001**

DATE OF ISSUE: December 20, 2011

PROJECT NAME: BALLSTON TRAIL EXTENSION  
PROJECT NO. 07.7368

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CLIENT'S NAME: TOWN OF BALLSTON

CLIENT'S ADDRESS: P.O. BOX 67  
BURNT HILLS, NY 12027

This Change Order incorporates changes and/or additions to the original Scope of Services for Contract Agreement dated September 16, 2008. All Provisions of Agreement in the original signed Contract Agreement apply to this Change Order, unless otherwise specified herein.

**A. DESCRIPTION OF CHANGE:**

Redesign the trail in the vicinity of National Grid (NG) Pole #33 and update the plans to address National Grid concerns.

**B. CHANGE IN CONTRACT PRICE:**

Original Contract Price .....	\$13,100.00
Net Change in Contract Price due to this Change Order .....	\$1,900.00
New Contract Price including this Change Order .....	\$15,000.00

**APPROVED AND ACCEPTED BY:**

**TOWN OF BALLSTON**

**C.T. MALE ASSOCIATES**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Name: Ms. Patti Southworth

Name: Mr. Edwin L Vopelak, Jr., P.E.

Title: Supervisor

Title: Principal