

An agenda meeting was held by the Town Board of the Town of Ballston on Tuesday evening, December 27, 2016 at the Town Hall on 323 Charlton Road, Ballston Spa, New York.

PRESENT: Tim Szczepaniak Supervisor  
Bill Goslin Councilman  
John Antoski Councilman  
Kelly Stewart Councilwoman  
Chuck Curtiss Councilman  
James Walsh Counsel  
Carol Gumienny Clerk

Supervisor Szczepaniak called the meeting to order at 6:30 p.m.

### **RESOLUTION 16-237**

#### **AUDIT OF CLAIMS**

A motion was made by Councilman Antoski and seconded by Councilman Curtiss to approve the payment of the bills on the December Abstract. The bills were approved for payment as follows:

General Fund	No. 623 - 679	\$36,317.45
Highway Fund	No. 540 - 599	70,127.71
Gravel Pit Fund	No. 60	118.65
Park Fund	No. 46	32.68
Library	No. 411 - 451	27,035.35
Water Fund District 2 (SW)	No. 157 - 167	4,100.48
Paradowski Road Water #5	No. 59 - 64	25.24
Scotchbush Water Dist. No.6 (WW)	No. 57 - 62	50.46
Silver Ln Water Dist. No.6 Ext#1 (WX)	No. 54 - 56	191.54
Morningdale Court No.2	No. 115 - 121	29.93
Trust and Agency	No. 79 - 91	32,425.49

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss  
Nays 0

### **DEPARTMENT REPORTS**

There were no department reports.

Supervisor Szczepaniak would like to revert to the way agenda meetings were held in the past for the upcoming year. The agenda meeting will set the agenda for the Town Board meeting. Committee reports will be done at Board meetings as well. Any controversial items will be discussed at agenda meetings.

### **PARKS AND REC COMMITTEE**

Councilwoman Stewart, liaison for the Committee, stated she will work with Counsel on the language for Park and Rec fees. The language is restrictive. She would like to propose new language which could be a Local Law and would have to follow the process. The proposal will come next month. The Committee has recommended, at this time, the port-a-potty stay in Anchor Diamond Park year round. The park survey is complete and they would like to have Mike Allocco present a summary of the survey in February. A master plan is needed for the park. The cost is approx. \$30,000. Councilman Goslin suggests putting out a request for proposals for this work.

### **TOWN COUNSEL**

James Walsh Esq. reports the money will be transferred soon for Anchor Diamond Park. He requests that several updates be on the agenda under "Old Business" for the January Board meeting. Topics discussed will be updates on Hawkwood, Trustco, fire district in Village, and update on the Gaetani case.

Supervisor Szczepaniak asked Councilman Antoski if he found anyone for the county rec program. Councilman Antoski will reach out to students next month after the holidays. Supervisor Szczepaniak would like to implement a dual signature for checks made payable for more than \$5,000. This will go in effect the first of the year. This was recommended by the auditors as well.

## DISCUSSION

**Micro-grant Enterprise:** A committee needs to be formed. Councilman Curtiss has expressed interest in this committee. Supervisor Szczepaniak will check with the original members that were put on the grant application to see if they are still interested in being on the Committee. Councilman Goslin recommends a diverse group of people for this committee to make sure all interests are involved.

**Zoning Update:** Supervisor Szczepaniak has received comments from Councilman Goslin on the recommended zoning changes by Nan Stolzenburg and is looking for other comments from the rest of the Board. On January 14<sup>th</sup> from 8 to noon in the Community Room there will be a workshop to go over these zoning changes with Nan.

**Sewer Update:** Ballston Lake sewer project: Councilman Goslin reports all the needed RFP documents requested from the outside attorney's office have been sent. He is expecting to have a contract ready by the January Board meeting. We want to make sure the Town is protected from a legal point.

The Carpenter's Acres sewer project will be presented by Ed Hernandez of Adirondack Mountain Engineering at the January agenda meeting. A letter from the sewer committee will be mailed the first part of January inviting these residents to attend.

## LIBRARY REPORT

Supervisor Szczepaniak reported on behalf of Library Director, Karen DeAngelo.

Ms. DeAngelo wanted to thank Dennis Pokrzywka for his assistance with the library grant. The library will be applying for two more SALS grants in 2017; one for painting and improving the lighting in the children's room and the other will be for a projector to assist with computer classes.

Councilwoman Stewart is concerned that a committee has not been appointed for the zoning project. A committee must be appointed so we can move forward. Workshops are great but a committee needs to be in charge. We need to talk about this process – some are long range; some are much quicker. Supervisor Szczepaniak will appoint a Board member to the zoning committee. The appointed person will report to the Board with their committee member recommendations.

## **NEW BUSINESS FOR CONSIDERATION AND ACTION FOR TONIGHT:**

### **RESOLUTION 16-238**

#### **APPROVE REAPPOINTING JAMES FISCHER AS A REGULAR MEMBER OF THE PLANNING BOARD FOR A TERM COMMENCING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2023.**

A motion was made by Councilwoman Stewart and seconded by Councilman Goslin.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

### **RESOLUTION 16-239**

#### **APPROVE REAPPOINTING STEVE ZARELLI AND MICHAEL PREZIOSO AS MEMBERS OF THE ETHICS BOARD FOR A TERM COMMENCING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2021.**

A motion was made by Councilwoman Stewart and seconded by Councilman Goslin.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

### **RESOLUTION 16-240**

#### **APPROVE THE DEFERMENT OF VACATION HOURS FOR THE FOLLOWING EMPLOYEES FOR THE FOLLOWING YEAR: JOANNE BOUCHARD – 45 HOURS; DEBORA BRADT – 22.5 HOURS; LESLIE ZORN- 37.5 HOURS.**

A motion was made by Councilman Goslin and seconded by Councilman Curtiss.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

This needs to be addressed in the personnel policy. There are no objections to this, however all Board members feel people should be able to take their allotted vacation. Councilwoman Stewart noted we should look at why the time can't be used in the year.

**RESOLUTION 16-241**

**APPROVE A STIPEND OF \$2,000 FOR JOANNE BOUCHARD, BOOKKEEPER, FOR ASSISTING THE AUDITORS WITH FINANCIAL RECORDS FROM 2012 TO PRESENT.**

A motion was made by Councilman Curtiss and seconded by Councilman Goslin.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

This was discussed and agreed upon during the budget season. It is very well deserved.

**RESOLUTION 16-242**

**APPROVE THE PROPOSED LANGUAGE CHANGE FOR THE BEACON HILL PUDD (PROPOSED LOCAL LAW 1 OF 2017)**

A motion was made by Councilman Goslin and seconded by Councilman Curtiss.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

Council stated it is a change to zoning and needs to be a local law which requires a process including a public hearing. The Board can choose or not choose to pass the local law after the public hearing. This only states we are taking the steps for this proposed local law.

**RESOLUTION 16-243**

**APPROVE NAMING THE TOWN BOARD AS LEAD AGENCY FOR PROPOSED LOCAL LAW 1 OF 2017 (LANGUAGE CHANGE IN BEACON HILL PUDD).**

A motion was made by Councilman Goslin and seconded by Councilman Antoski.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

Supervisor Szczepaniak stated there be will have several recognitions at our January Board meeting: four employee retirees, the BH-BL Boys Cross Country team and School Choice Week.

**RESOLUTION 16-244**

**ENTER INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL LANGUAGE.**

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

**RESOLUTION 16-245**

**RETURN TO REGULAR SESSION**

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

No action was taken by the Town Board concerning the item discussed in Executive Session.

A motion was made by Councilwoman Stewart and seconded by Councilman Antoski to adjourn the meeting. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Carol A. Gumienny  
Town Clerk

