

An agenda meeting was held by the Town Board of the Town of Ballston on Tuesday evening, December 29, 2015 at the Town Hall on Charlton Road, Ballston Spa, New York.

PRESENT: Patrick Ziegler ----- Supervisor
 Timothy Szczepaniak ----- Councilman
 William Goslin ----- Councilman
 Kelly Stewart ----- Councilwoman
 John Antoski ----- Councilman
 Carol Shemo ----- Clerk
 James Walsh ----- Counsel

Supervisor Ziegler called the meeting to order at 6:33 p.m.

RESOLUTION 15-206
AUDIT OF CLAIMS

A motion was made by Councilwoman Stewart and seconded by Councilman Szczepaniak to approve the payment of the bills on the December Abstract. The bills were approved for payment as follows:

General Fund	No. 554 - 619	\$28,444.17
Highway Fund	No. 516 - 565	51,902.91
Gravel Pit Fund	No. 36 - 41	1,753.09
Park Fund	No. 37 - 39	2,991.54
Library	No. 422 - 458	52,589.86
Water Fund District 2 (SW)	No. 145 - 160	6,419.77
Blue Barnes Rd Dist. No.2 Ext# 13 (BBR)	No. 111 - 120	72.26
Brookline Rd Rte. 67 No.2 Ext#12 (BRW)	No. 112 - 121	486.70
Goode St Dist. No.2 Ext#14 (GSW)	No. 124 - 133	288.97
Paradowski Rd Water Dist. No.5 (RW)	No. 43 - 45	27.95
Route 50 Water No.2 Ext#7 (RTW)	No. 112 - 124	4,146.68
Scotchbush Water Dist. No.6 (WW)	No. 43 - 46	120.89
Silver Ln Water Dist. No.6 Ext#1 (WX)	No. 41 - 43	27.95
Chapel Hill Water Dist. No.2 Ext # 18 (CH)	No. 113 - 122	505.70
Brooks Heritage Dist. No.2 Ext #21 (RL)	No. 112 - 120	197.74
Stonebridge Enclave No.2 Ext #19	No. 111 - 120	124.64
Morningdale Court No.2 Ext#24	No. 112 - 121	72.26
Mourningkill No.2 Ext#22	No. 105 - 113	53.26
Trust and Agency	No. 55 - 59	20,485.60

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
 Nays 0

COMMITTEE AND DEPARTMENT REPORTS

LIBRARY REPORT

Library Director Karen DeAngelo reported the following:

- She has worked with Dennis Pokrzywka and Joseph Whalen, co-chairs of the Local Emergency Management Committee, to apply for a 2016 Southern Adirondack Library System Adapter Technology Challenge Grant.
- The library will be closed the week of January 4th for installation of new carpet and other renovations.
- The Library Search Committee has announced that Jenn Richard has accepted the position as Head of Adult Services Librarian. Ms. DeAngelo asked that her appointment be added to the February agenda.

HIGHWAY REPORT

Highway Superintendent Whalen reported:

- He met with the auditors to review the Town's assets including building equipment and drainage.
 Councilman Szczepaniak stated that the auditors said that Joe's accurate recordkeeping has saved the Town several thousand dollars.
- The new loader came last Monday.

- He plans for the Highway Department to paint the Community Room as soon as time and weather allows.
- He has joined the Emergency Services Planning Committee for Saratoga County.

BALLSTON LAKE IMPROVEMENT ASSOCIATION

Dr. Pierce will give the Town a report in January on the analysis of the segment mitigation at the Sweet Road Creek.

COUNCIL MEMBERS REPORTS

Councilman Szczepaniak reported on the following:

- We are looking to update the Town's Personnel Policy that is part of the Town Code. Mr. Marco from Human Resources Developmental Services Inc. can review the policy in two to four weeks. Since the Town has a contract with the Highway, we need to separate the Highway information from the policy. Also, the changes need to be reviewed by the Labor Negotiating Attorney. The cost to update the Personnel Policy is \$2,000 - \$3,000 and the Board had budgeted \$10,000 in this year's budget.
- The LA Group gave an overview of the Agricultural Grant Program. There are some great funding opportunities for the Town. He would like to discuss this contract in Executive Session.
- He met with the auditors and he is pleased that our records reconstruction will be completed this year and the audit for 2013 should be ready by mid-February. He said bookkeeper Joann Bouchard worked diligently with record reconstruction and now it will be reviewed by the audit firm. We will have the two reports, the USDA Audit for the Federal Government and the AUD document for the NYS Comptroller that will be completed this year.

Councilwoman Stewart reported:

- The Town has a new town park. The Hawkwood Property contract was signed December 14th. The Town will plan a ribbon cutting ceremony in the spring. The Town needs to add the property to our insurance policy. Councilwoman Stewart, Town Historian Rick Reynolds and Highway Superintendent Joe Whalen will walk the property to decide the location of the parking lot. She has had contact with members of the Stewardship Committee with Saratoga P.L.A.N. concerning the trails. She is hopeful that more volunteers will come forward to work on the Parks and Recreation Committee.

Councilman Goslin thanked Supervisor Ziegler and Town Attorney Walsh for their accomplishment in obtaining the Hawkwood property for the Town. He hopes to have a Town-wide celebration similar to our Ballston 225th Celebration. Councilman Goslin added that we need a master plan so we are good stewards of that property.

Town Attorney Walsh stated that a Master Plan was developed by Mike Gage when the County was planning the Zim Smith Trail. The Town will need to adopt a resolution that outlines the rules for the park.

Supervisor Ziegler stated that the last piece that needs to be addressed is the possible grant funding available for the park. He volunteered his services for the Parks and Recreation Committee.

- Councilwoman Stewart and the Building Inspector Johnson met with Saratoga County Personnel concerning the job description for the Assistant Building Inspector. They are looking to have a transition plan in place for when Mr. Johnson retires.

Councilman Goslin reported the following:

- He has drafted a RFP for the Carpenter's Acres engineering work on sewers. He needs the Town Clerk and the Town Attorney to review this proposal.
- The Board will need to consider a bonding resolution for the Ballston Lake Sewer District at the January 12th meeting. We need this to keep our place in line to receive NYS funding. The key is to have our project ready to go.

Supervisor Ziegler asked about a comment he received that the Town didn't receive the funding. He confirmed with Councilman Goslin that the list has a number of projects that

have been on the list for years, but are not ready to go. We stand a very good chance at receiving funding.

- Councilman Goslin met with Mayor Romano and he sends his best wishes to the current and future boards.

Councilman Antoski reported that the VFW essay award winners will not have their presentation in January. The presentation was made at the Town of Glenville at an earlier time.

NEW BUSINESS FOR CONSIDERATION AND ACTION

RESOLUTION 15-207

APPROVE THE PURCHASE OF A NEW HIGHWAY PLOW TRUCK AT A COST OF \$213,384.

A motion was made by Councilman Szczepaniak and seconded by Councilwoman Stewart to approve the purchase of a new highway plow truck at a cost of \$213,384.

ADOPTED: Ayes 4 Supervisor Ziegler, Councilman Szczepaniak, Councilwoman Stewart and Councilman Antoski
Nays 1 Councilman Goslin

Councilman Goslin requested that the Town go out to bid for the new highway truck and voted against the purchase of the truck on the County Contract. Highway Superintendent Whalen said the County already went out to bid to get the price list on all makes of trucks and that these prices are already reduced by 30%-35%.

DISCUSSION

The Board considered the language for Local Law 3 of 2016, the Density Bonus, and Local Law 4 of 2016, LED signs. The Board did not have any revisions to the language as prepared by the Town Attorney.

Supervisor Ziegler wished all a Happy New Year and invited everyone to the January 1, 2016 swearing in ceremony at 10:00 a.m. in the Board Meeting Room.

RESOLUTION 15-208

ENTER INTO EXECUTIVE SESSION TO DISCUSS THE SAXBST CONTRACT FOR AUDITING SERVICES, THE PROFESSIONAL SERVICES CONTRACT WITH SARATOGA HUMAN RESOURCES SERVICES INC. FOR THE PERSONNEL POLICY UPDATE AND THE DOLOMITE LAWSUIT.

A motion was made by Councilman Szczepaniak and seconded by Councilwoman Stewart to enter into Executive Session to discuss the SaxBST Contract for auditing services, the Professional Services Contract with Saratoga Human Resources Services, Inc. for the Personnel Policy update and the Dolomite Lawsuit.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
Nays 0

The Town Board entered into Executive Session at 7:35 p.m. and returned to Regular Session at 8:35 p.m.

RESOLUTION 15-209

RETURN TO REGULAR SESSION

A motion was made by Councilman Goslin and seconded by Councilman Szczepaniak to return to Regular Session.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
Nays 0

RESOLUTION 15-210

APPROVE A PROFESSIONAL SERVICES CONTRACT WITH SARATOGA HUMAN RESOURCES SERVICES INC. FOR THE UPDATE TO THE PERSONNEL POLICY AT A COST NOT TO EXCEED \$4,000.

16-05 Resolution MOTION REQUIRED
CONSIDER APPROVING THE AGREEMENT WITH COMMUNITY EMERGENCY
CORPS FOR 2016.

16-06 Resolution MOTION REQUIRED
CONSIDER SETTING A PUBLIC HEARING FOR A LOCAL LAW- CHANGE IN
RESIDENCY FOR DEPUTY TOWN CLERK II.

16-07 Resolution MOTION REQUIRED
CONSIDER APPROVING THE BOND RESOLUTION FOR THE BALLSTON LAKE
SEWER DISTRICT.

**** PRIVILEGE OF THE FLOOR**

A motion was made by Councilman Goslin and seconded by Councilman Antoski to adjourn the meeting. The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Carol R. Shemo
Town Clerk