

An agenda meeting was held by the Town Board of the Town of Ballston on Tuesday evening, October 25, 2016 at the Town Hall on 323 Charlton Road, Ballston Spa, New York.

PRESENT: Tim Szczepaniak Supervisor  
Bill Goslin Councilman  
John Antoski Councilman  
Kelly Stewart Councilwoman  
Chuck Curtiss Councilman  
James Walsh Counsel  
Carol Gumienny Clerk

Supervisor Szczepaniak called the meeting to order at 6:30 p.m.

### **RESOLUTION 16-195**

#### **AUDIT OF CLAIMS**

A motion was made by Councilwoman Stewart and seconded by Councilman Curtiss to approve the payment of the bills on the October Abstract. The bills were approved for payment as follows:

General Fund	No. 493 - 548	\$ 37,463.53
Highway Fund	No. 450 - 485	47,323.21
Gravel Pit Fund	No. 44 - 52	5,664.36
Park Fund	No. 35 - 40	2,454.91
Library	No. 324 - 352	9,119.75
Water Fund District 2 (SW)	No. 129 - 144	108,328.98
Paradowski Road Water #5	No. 47 - 46	32.46
Scotchbush Water Dist. No.6 (WW)	No. 45 - 53	693.28
Silver Ln Water Dist. No.6 Ext#1 (WX)	No. 45 - 53	346.65
Morningdale Court No.2	No. 93 - 105	1,104.98
Trust and Agency	No. 54 - 59	6773.77

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss  
Nays 0

### **PRESENTATION**

Ms. Jablonski of 487 Finley Road has no access to internet. A year ago the cost to install cable was \$2,300 now after the merger the cost is \$65,000. Her home is 2/10 of a mile to the nearest point of a cable connection. Time Warner only runs 200 ft. for free. She wants to work with the Town to be able to have internet. Councilman Goslin stated he will look over the contract with Time Warner. We have a franchise agreement to allow them to operate in the Town. Part of the merger agreement with Time Warner and Charter Communications is to dramatically increase internet access to rural customers. There are also residents on Randall who have no internet access. Councilman Goslin will follow up on this issue.

### **STORMWATER MANAGEMENT**

Stormwater Manager Kim Kotkoskie gave a presentation on procedural changes recommended for program sustainability in the stormwater department. She stated that a storm water maintenance agreement and a soil disturbance permit should be implemented immediately. Her recommendation for stormwater drainage districts is to look at the new local law language that was just released from NYSDEC and the MX4 permit. Doing this will position ourselves for adopting/modifying a local law.

### **BUILDING DEPARTMENT**

Building Inspector Tom Johnson gave a list of proposed increased building fees for the Board to review. The fees have not been increased in many years. He presented a comparison chart which showed what other Towns are charging and a proposed increase in fees that Ballston should charge. The only fee that should not be increased is for a septic permit. All agreed this needs to be done. There are steps to change this fee schedule; however, these changes could be effective by January 1, 2017.

## **HIGHWAY REPORT**

Superintendent Joe Whalen read the following monthly highway report for October.

- Meetings attended by Superintendent: Saratoga Co. Town Highway Superintendents, Carriage Run paving contractor; Verizon GPS, water training
- Work in garage on maintenance and repair of machinery and equipment, get plows/sanders/winter equipment ready for season including servicing and storage of summer equipment
- Clean garage and organize
- Continue work at Gravel Bed
- Continue work at Reita Park on playground equipment installation, prep and basketball court
- Work on concrete bases for bridge in Hawkwood Park
- Preparation and submission of NYS DOT Annual Certification of Local Highway Mileage and CHIPS reimbursement forms to DOT
- Haul sand from gravel bank to stockpile for winter
- Work in Outlet Rd. brush facility, remove garbage from fishing pier, library, pump houses, recyclables from Town Hall
- Mowing along all roads, lanes, ditches, retention ponds, islands, guide rails including bike path, Library, water towers, pump houses, Outlet Rd. area, Town Hall, Reita Park including weed whacking
- Cut trees growing in shrubs Town Hall entrance, Lake Hill pump house
- Haul blacktop/materials for Towns of Galway, Charlton and Malta
- Do rebates on Tomaselli Ct. and haul material from Palette, safety set up, flagging, shoulder repair work on Tomaselli with rubble, top soil, seed
- Work with Northeast Environmental on dirt piles and cover with plastic
- Erosion Control training for several employees
- Street sign repair and/or replacement throughout Town
- Complete October truck loan program of trucks to residents for brush and removal of leaves including reservations, delivery and pick up of trucks and dumping of leaves, brush collected
- Change batteries in radar sign, batteries and/or bulbs in lights Town Hall
- Sign repair/replacement throughout Town
- Daily fuel tanks measurements for DEC requirements
- Review and sign time cards, leave requests, accounts payable and receivable vouchers
- Deliver and obtain multiple water samples; daily chlorine residuals, usage checks at pump stations
- Flush dead ends, hydrants throughout Town, attach flags and winterize, mark valves
- Fill chlorine day tanks, order, pick up chlorine
- Water training
- Respond to routine and/or emergency UFPO dig requests
- Issue meters for new water connections and do inspections
- Continue input of water meter readings, payments, resolve issues, make corrections

## **LIBRARY REPORT**

- Library Director Karen DeAngelo stated the library will be open all day on Election Day.
- Rebecca Darling will be back part time next week from maternity leave and will work full time in January.

## **BUILDING DEPARTMENT**

- Building Inspector Tom Johnson stated our new hire Brian is well qualified and will do well as Building Inspector in January.

Supervisor Szczepaniak stated he and Councilwoman Stewart will be interviewing for an assistant building inspector to replace Les Bonesteel, who will retire at the end of the year.

## **TOWN CLERK**

- We are all prepared for the upcoming General Election on November 8<sup>th</sup>.
- As a reminder, there is a public hearing scheduled for November 1<sup>st</sup> at 6 p.m. on the 2017 preliminary budget.

## **COMMITTEE/COUNCIL REPORTS**

### **FARMLAND PROTECTION**

Councilman Curtiss and the Committee met last week. The BH-BLBPA and the LA Group gave a presentation. It was a good, much needed discussion. He will have a detailed report for the November Board meeting.

### **PARKS AND REC COMMITTEE**

Councilwoman Stewart, thanked the highway department for all their work done in Reita Park, she knows this was not an easy job. As liaison for the Parks & Rec Committee, she states the opening of Anchor Diamond Park will be Saturday, October 29<sup>th</sup> at 11 a.m. There are trail maps available for the park. Two trails are cleared for use. The bridges have been repaired. One bridge will be replaced. A scout has volunteered to do this work

Councilman Antoski was in Albany last week meeting with DOT for the grant pre-application for sidewalks. The final application was submitted last Friday. We will know in December if we are approved. The cost is 20% of a \$350,000 project. Sidewalks will be on Lakehill, Road, Route 146A, and Route 50 on the north end of Town. If approved, the time line is lengthy and could be constructed in 2018. There are strict guidelines that need to be followed thoroughly for reimbursement.

Councilman Goslin stated there was a mandatory pre-bid meeting on the sewer project today. There was good dialog between all parties.

Regarding the cable company, he will be reaching out to them about customer service, and try to find a solution for residents who do not have access to internet.

Supervisor Szczepaniak stated this Saturday at 9 a.m. he will be at the Saratoga County training center to discuss fire emergency in the County. Due to the Festival of the Trees in the Community Room, our holiday luncheon will be on December 8<sup>th</sup> at 12:30.

Town Attorney Walsh states there may be a tentative agreement in the lawsuit between NY Development and a Beacon Hill resident. The Town is also named in the suit. Counsel asks that this topic be placed on the agenda for the November Town Board meeting under “new business”. A resolution of this agreement may need to be voted on that evening. He also requests at the next Board meeting under “old business” a discussion on the water extensions and NYS Ag & Markets.

## **NEW BUSINESS FOR CONSIDERATION AND ACTION FOR TONIGHT:**

### **RESOLUTION 16-196**

### **APPROVE AMENDING RESOLUTION 16-185 TO CHANGE THE NOVEMBER 15<sup>TH</sup> TOWN BOARD MEETING TO THURSDAY, NOVEMBER 10, 2016 AT 6:30 P.M. TO ALLOW ALL BOARD MEMBERS TO BE PRESENT TO VOTE ON THE FINAL 2017 BUDGET.**

Councilman Goslin made a motion and seconded by Councilman Curtiss.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

**RESOLUTION 16-197**

**APPROVE THE ACKNOWLEDGEMENT THAT 100% OF THE FUNDS ARE AVAILABLE FOR THE SIDEWALK PROJECT THROUGH THE FEDERAL HIGHWAY ADMINISTRATION NEW YORK DIVISION.**

Councilman Goslin made a motion and seconded by Councilman Curtiss.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

Councilwoman Stewart questioned why we had to vote on this resolution. Councilman Antoski stated it is all part of the process for the sidewalk grant.

**RESOLUTION 16-198**

**APPROVE NAMING THE TOWN BOARD AS LEAD AGENCY FOR EXTENDING AND EXPANDING BURNT HILLS BALLSTON LAKE WATER DISTRICT #2 TO INCLUDE 13 SWEET ROAD (TAX MAP ID# 239.-2-10.2) AND CLASSIFYING THIS AS A TYPE II SEORA DECLARATION.**

Councilman Goslin made a motion and seconded by Councilwoman Stewart.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

**RESOLUTION 16-199**

**APPROVE EXPANDING AND EXTENDING THE BURNT HILLS BALLSTON LAKE WATER DISTRICT #2 TO INCLUDE 13 SWEET ROAD TAX MAP ID # 239.-2-10.2.**

Councilman Goslin made a motion and seconded by Councilman Antoski.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

**RESOLUTION 16-200**

**APPROVE AUTHORIZING THE PURCHASE OF A STANDBY GENERATOR FOR THE HIGHWAY GARAGE AT THE DISCRETION OF THE HIGHWAY SUPERINTENDENT JOE WHALEN AT A COST OF \$27,850.**

Councilwoman Stewart made a motion and seconded by Councilman Curtiss.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss

Nays 0

**RESOLUTION 16-201**

**ENTER INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER AND THE WATER CONTRACT WITH THE TOWN OF GLENVILLE.**

Councilman Goslin made a motion and seconded by Councilman Antoski.

**RESOLUTION 16-202**

**RETURN TO REGULAR SESSION**

A motion was made by Councilwoman Stewart and seconded by Councilman Antoski.

No action was taken by the Town Board concerning the items discussed in Executive Session.

A motion was made by Councilman Goslin and seconded by Councilman Antoski to adjourn the meeting. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Carol A. Gumienny  
Town Clerk