

An agenda meeting was held by the Town Board of the Town of Ballston on Tuesday evening, September 27, 2016 at the Town Hall on 323 Charlton Road, Ballston Spa, New York.

PRESENT: Tim Szczepaniak Supervisor
 Bill Goslin Councilman
 John Antoski Councilman
 Kelly Stewart Councilwoman
 Chuck Curtiss Councilman
 James Walsh Counsel
 Carol Gumienny Clerk

Supervisor Szczepaniak called the meeting to order at 6:30 p.m.

RESOLUTION 16-174
AUDIT OF CLAIMS

A motion was made by Councilwoman Stewart and seconded by Councilman Antoski to approve the payment of the bills on the September Abstract. The bills were approved for payment as follows:

| | | |
|---------------------------------------|---------------|--------------|
| General Fund | No. 445 - 492 | \$ 55,149.52 |
| Highway Fund | No. 392 - 449 | 272,217.36 |
| Gravel Pit Fund | No. 42 - 43 | 1,465.72 |
| Park Fund | No. 31 - 34 | 2,676.55 |
| Library | No. 294 - 323 | 9,502.84 |
| Water Fund District 2 (SW) | No. 113 - 128 | 85,260.14 |
| Paradowski Road Water #5 | No. 42 - 46 | 32.46 |
| Scotcbush Water Dist. No.6 (WW) | No. 40 - 44 | 64.91 |
| Silver Ln Water Dist. No.6 Ext#1 (WX) | No. 40 - 44 | 32.46 |
| Morningdale Court No.2 | No. 83 - 92 | 9,772.19 |
| Trust and Agency | No. 52 - 53 | 516.15 |

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss
 Nays 0

DEPARTMENT REPORTS

STORMWATER MANAGEMENT

Stormwater Manager Kim Kotkoskie discusses Stormwater management practices (SMPs) and supplied an overview of requirements, inventory and a path forward. NYSDEC released a guidance document for operation and maintenance. Currently there are 13 Town maintained SMPs. The approximate annual costs for maintaining these is \$86,000 without significant repairs or dredging. There are also 6 privately maintained SMPs. Options moving forward would be to find out the pros and cons of the following: creating a stormwater district, HOAs, or upfront fees per SMP. Legal agreements need to be in place for privately owned SMPs. Further discussion will be at the October 11th Town Board Meeting.

COUNSEL

- Town Attorney Walsh states the letter owed to BST who is doing our audit for 2015 has been completed and sent.
- Retrieved a letter this evening from his town mailbox from the NYS Agriculture & Markets pertaining to extending water on Goode Street. He has not had a chance to review it and will give an update at the next meeting.
- Had a request from the law office of Caffry and Flower to split the cost of the Record on Appeal (Dolomite) three ways between the parties to the appeal. The Town's share would be \$2291.75, should the Board decide to proceed.

COMMITTEE REPORTS

BALLSTON LAKE IMPROVEMENT ASSOCIATION

Dr. Pierce completed the last testing for this year for bacteria in Ballston Lake. The results showed very low levels of bacteria.

PARKS AND REC COMMITTEE

Councilwoman Stewart, liaison for the Committee, reports that the tentative opening of Anchor Diamond Park will be Saturday, October 29th at 11 a.m. She met with C.T. Male about the cost of setting pins for the boundaries of the park. She received a new proposal and will bring it to the Board at the next meeting. The reason solicitation of other bids was not done was due to a timing issue. It is important to do this for proof of boundaries; there may be a legal issue of a property owner violating the boundaries of Town owned property. It is believed the property owner knows where the boundary exists, but chose to ignore it. There are sheds on Town property.

Supervisor Szczepaniak feels the bidding processes need to be done for engineering. It gives everyone a level playing field. We should accept the lowest, effective bid. Counsel will review C.T. Male's contract on what we can and can't do regarding bidding on engineering work as they are our Town engineer.

Counsel exits the meeting at 7:20 p.m.

Councilman Antoski reports the preliminary grant application for sidewalks will be submitted by the deadline this Friday. The cost of the project will be \$340,000. The Town will be responsible for 20% which is \$68,000. The project for sidewalks will be from Route 50 to Kingsley, Route 146A near Stevens Elementary School, and at the northern end of town north of Dunkin Donuts.

Councilman Goslin wanted to know how the town will proceed to have charges brought up on a property owner on Jacob Street for theft of water. Counsel stated it is up to the DA and sheriff's department. Councilman Goslin asked if criminal charges are not filed, can the Town bring a civil suit? This is not the first time this individual has stolen Town water and this issue needs to be resolved.

Councilwoman Stewart stated she met with Judge Burns and the court clerk to do the annual required court audit. This audit improves accountability and controls over Justice Courts. All records were in compliance and there will be a resolution stating so at this evening's meeting.

Councilman Curtiss had nothing to report.

Supervisor Szczepaniak is now on the County Water Authority Committee due to a resignation. The county will recognize October as Domestic Violence Awareness month and the Town will recognize this as well at the October meeting. He is on the Board of Equalization and there are 9 parcels in foreclosure in the Town of Ballston. There are steps the homeowner can do to possibly work out an agreement in order to avoid losing their home. The Ballston Area Rec Program submitted a budget increase of 100%. This program was hit hard by a financial audit and he feels no additional money should be given until their financial situation is corrected. He asks the Board to review the letter he has composed and looks for feedback at the next meeting before he sends it out. Supervisor Szczepaniak had a meeting with the staff at Town Hall. Their number one complaint is the phones and IT. Two proposals for this service have been emailed and he asks the Board to please review these before the October Town Board meeting. He would also like the Board to think about keeping our Budget Officer for at least a year so we can really get a good handle on our finances with long range planning. He wants some feedback before the October Board Meeting.

NEW BUSINESS

13 Sweet Road: The owner states he is constantly running out of water and would like to connect to Town water. Supervisor Szczepaniak would like to seek Counsel's opinion before proceeding.

Route 50 Sewer Study: There is one proposal to do the study; some members of the Board would like to seek bids.

NEW BUSINESS FOR CONSIDERATION AND ACTION FOR TONIGHT:

RESOLUTION 16-175

APPROVE THE REAPPOINTMENT OF ED SWANSON AS A MEMBER OF THE BOARD OF ASSESSMENT AND REVIEW FOR A TERM COMMENCING OCTOBER 1, 2016 AND ENDING DECEMBER 31, 2021.

Councilwoman Stewart made a motion and seconded by Councilman Goslin.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss
Nays 0

RESOLUTION 16-176

APPROVE THE HIRING OF HEATHER HOLT AS A CLERK FOR THE ASSESSOR'S OFFICE WITH HOURS NOT TO EXCEED 20 HOURS AT A RATE OF \$15 PER HOUR.

Councilwoman Stewart made a motion and seconded by Councilman Goslin.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss
Nays 0

RESOLUTION 16-177

APPROVE THE REIMBURSEMENT OF THE BUDGET OFFICER TO ATTEND TWO TRAINING CLASSES AT A COST OF \$85 EACH, PLUS MILEAGE AND PER DIEM COSTS.

Councilman Goslin made a motion and seconded by Councilwoman Stewart.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss
Nays 0

RESOLUTION 16-178

APPROVE THE ACKNOWLEDGEMENT THAT THE EXAMINATION AND AUDIT OF THE TOWN'S JUSTICE COURTS WAS CONDUCTED PURSUANT TO SECTION 2019-a OF THE UNIFIED JUSTICE COURT ACT.

Councilwoman Stewart made a motion and seconded by Councilman Antoski.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss
Nays 0

A motion was made by Councilman Antoski and seconded by Councilman Goslin to adjourn the meeting. The meeting was adjourned at 8:10 p.m.

Respectively submitted,

Carol A. Gumienny
Town Clerk