

A regular meeting was held by the Town Board of the Town of Ballston on Tuesday evening, May 9, 2017 at the Town Hall on Charlton Road.

PRESENT: Tim Szczepaniak Supervisor  
Bill Goslin Councilman  
Kelly Stewart Councilwoman  
Chuck Curtiss Councilman  
Carol Gumienny Clerk  
ABSENT: John Antoski Councilman

Supervisor Szczepaniak called the meeting to order and the Pledge of Allegiance was recited.

The Supervisor stated the first order of business is to vote on the following resolution:

#### **RESOLUTION 17-99**

#### **APPROVE THE APPOINTMENT OF DEBRA KAELIN AS TOWN ATTORNEY.**

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

ADOPTED Ayes 4 Supervisor Szczepaniak, Councilman Goslin,  
Councilwoman Stewart and Councilman Curtiss.  
Nays 0  
Absent 1 Councilman Antoski

The Supervisor invited Ms. Kaelin to sit at the dais with the Board. He also extended his sincere gratitude to our prior counsel James Walsh for all the hard work he did for the Town.

#### **REPORTS OF TOWN OFFICIALS**

Highway/Water Superintendent Joseph Whalen, Dog Control Officer Thomas Shambo and Town Clerk Carol Gumienny submitted reports for April 2017 and they are on file in the Town Clerk's office.

#### **LIBRARY REPORT**

Sue Tomlinson, member of the Board of Trustees reported:

- A Red Cross Blood Drive was held at the library today, the second one of the year.
- All three first grade classes will be visiting from Stevens for a field trip and getting library cards.
- Friends of the Library book sale and raffle basket sales ended on Saturday.

#### **BALLSTON LAKE IMPROVEMENT ASSOCIATION**

Chairman Dr. Pierce reported that volunteers removed several beaver dams in April; thus, allowing the creek to flow open from end to end; hopefully this will keep Outlet Road from closing again. The water temperature of the lake is 57° at the surface. Cold water algae bloom is beginning. It is non-toxic and may affect boating near the shoreline. He has the 2016 Citizens Statewide Lake Assessment Program report and will email a summary to the Town Clerk.

#### **BUDGET OFFICER REPORT**

Budget Officer Jeanette Borthwick stated we are on target with our monthly review of finances. There was an error in the budget - a retiree with benefits was inadvertently omitted and the money will need to be taken from the contingency fund. A resolution will need to be passed on this. Ms. Borthwick reminded the Board when making spending decisions if it is not in the budget, a discussion needs to be held on how to fund it.

She attended a NYS conference in March and learned about a new software system that would integrate with our accounting system, allowing the systems to work together, called InCode. The Supervisor and herself will meet with the Town of Halfmoon, who currently uses this system, to see if this program would be a good fit for us. She would like to attend a free introduction seminar in Lake Placid on this accounting software system.

#### **COUNCILMEMBERS REPORTS**

##### **Councilman Curtiss reported:**

On Father's Day, June 18<sup>th</sup>, Sundae on the Farm will be at the Kings Ransom Farm in the Town of Northumberland. This event is one of the largest agriculture promotional events of the year. It is free to the public and an annual educational event.

Councilman Curtiss would like to see the Town have a pick up or drop off for old electronics next year. It would be cost effective to have a shared service with other towns. This will be further discussed during budget time.

**Councilwoman Stewart reported:**

Two bids were received for a program administrator for the microenterprise grant program. The bids are \$30,000 and \$29,800. The bid will not be awarded by May 12<sup>th</sup> as stated in the RFP. She recommends holding a special meeting next Tuesday, May 16<sup>th</sup> to award the bid. She wants ample time to score and review each bid.

There will be a clean-up day at Anchor Diamond Park on Saturday, May 13<sup>th</sup>. Councilwoman Stewart extended a big thank you to Cliff Samson who designed and built the covers for the wells in the Park. Eagle Scout Chase Holt has completed the DEC permit process and has been approved to build two foot bridges over the two creeks in the Park.

**Councilman Goslin reported:**

It is his understanding that there is new legislation regarding vacant buildings. He asked Councilwoman Stewart to check on this. He believes these buildings need to be registered so the Town can stay on top of these continuous problem properties in our area.

**SUPERVISOR'S REPORT**

Supervisor Szczepaniak reported:

- Attended the annual Jenkins Park Clean Up Day on April 29<sup>th</sup>
- Attended the Burnt Hills Fire Department 99<sup>th</sup> annual banquet where he honored five firefighters with 264 years of combined service.
- As part of the Personnel Committee, he and Councilwoman Stewart interviewed a candidate for a part-time Senior Planner /Stormwater Management Officer.
- Recommends going into Executive Session to discuss a contract and legal correspondence pertaining to the situation on Lakehill Road and Route 50.

**RESOLUTION 17-98**

**APPROVE THE SUPERVISOR'S FINANCIAL REPORT FOR THE MONTH OF APRIL 2017.**

A motion was made by Councilman Goslin and seconded by Councilman Curtiss.

ADOPTED Ayes 4 Supervisor Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Curtiss

Nays 0

Absent 1 Councilman Antoski

**OLD BUSINESS**

**Ballston Lake Sewer Project**

Councilman Goslin stated that Kim Kotkoskie will not continue in the role as clerk of the works and project manager for the sewer project and will only assist the sewer committee as a volunteer. He appreciated all her efforts and the generous time she has donated from start to date on the project. The process for reimbursement for funds, already dispersed for the sewer project, is in progress. There was a sewer committee meeting last Tuesday and the project is on track. The committee will be doing a mailing asking the residents in the district to draw a picture of their property and where they want their sewer connection. This will help complete some of the surveying work. There will be a meeting with the Supervisor, himself, the BPA and Visioning Committee on the Route 50 South sewer study. The sewer committee needs to know where all groups stand on this.

**Zoning**

Nan Stolzenburg is working on writing all the zoning changes. Councilman Goslin asked the Spinney Group if they had a chance to review the senior housing portion of zoning. They did and will comment at the end of the meeting during privilege of the floor.

**Ballston Lake Dock Ordinance**

Supervisor Szczepaniak stated per the supervisor of Clifton Park, this language is being reviewed by their attorney. Dr. Pierce stated the planner for Clifton Park wants to go on the lake soon and see the properties that pertain to this ordinance. Dr. Pierce will arrange this.



There are other openings on the committee.

**RESOLUTION 17-103**

**DECLARE A '03 F250, (2) 15" TIRES, NAPA AIR COMPRESSOR, AND A 400-GALLON ARMY WATER TANK AS SURPLUS.**

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

ADOPTED    Ayes    4            Supervisor Szczepaniak, Councilman Goslin, Councilwoman  
   Stewart and Councilman Curtiss  
  
                 Nays    0  
                 Absent 1            Councilman Antoski

**RESOLUTION 17-104**

**APPROVE THE APPOINTMENT OF THE NEW SENIOR PLANNER BEGINNING MAY 30, 2017.**

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

ADOPTED    Ayes    4            Supervisor Szczepaniak, Councilman Goslin, Councilwoman  
   Stewart and Councilman Curtiss  
  
                 Nays    0  
                 Absent 1            Councilman Antoski

Councilman Curtiss asked for more information on the candidate.

**RESOLUTION 17-105**

**APPROVE \$90 EXTRA PER MONTH TO RECEIVE 10X THE SPEED FOR INTERNET PROVIDED BY SPECTRUM INTERNET SERVICE.**

A motion was made by Councilman Goslin and seconded by Councilman Curtiss.

ADOPTED    Ayes    4            Supervisor Szczepaniak, Councilman Goslin, Councilwoman  
   Stewart and Councilman Curtiss  
  
                 Nays    0  
                 Absent 1            Councilman Antoski

Councilman Goslin stated our IT person, Rene, will handle this transaction.

**RESOLUTION 17-106**

**APPROVE DESIGNATING LIBRARY PROCESSING CLERK DEBORAH FIEDLER, AS AN ADDITIONAL PERSON IN CHARGE WITH A CORRESPONDING TEMPORARY INCREASE IN WAGES TO \$13.00/HOUR, EFFECTIVE APRIL 26, 2017 THROUGH JULY 1, 2017.**

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

ADOPTED    Ayes    4            Supervisor Szczepaniak, Councilman Goslin, Councilwoman  
   Stewart and Councilman Curtiss  
  
                 Nays    0  
                 Absent 1            Councilman Antoski

**RESOLUTION 17-107**

**APPROVE DESIGNATING LIBRARY CHILDREN'S ROOM ASSISTANT JENNIFER LAMBIASE AS AN ADDITIONAL PERSON IN CHARGE WITH A CORRESPONDING TEMPORARY INCREASE IN WAGES TO \$13.00/HOUR, EFFECTIVE SUNDAY, MARCH 26 THROUGH SATURDAY, JULY 1, 2017.**

A motion was made by Councilman Goslin and seconded by Councilman Curtiss.

ADOPTED    Ayes    4            Supervisor Szczepaniak, Councilman Goslin, Councilwoman  
   Stewart and Councilman Curtiss  
  
                 Nays    0  
                 Absent 1            Councilman Antoski

**RESOLUTION 17-108**

**APPROVE BUDGET OFFICER JEANETTE BORTHWICK TO ATTEND THE INCODE ACCOUNTING SOFTWARE SEMINAR IN LAKE PLACID AT A COST NOT TO EXCEED \$200.**

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

ADOPTED    Ayes    4            Supervisor Szczepaniak, Councilman Goslin, Councilwoman

Stewart and Councilman Curtiss  
Nays 0  
Absent 1 Councilman Antoski

Councilman Goslin was approached by some residents, who launch their boats at Villago, expressing their concerns of not having rest room facilities on the lake. Councilman Goslin suggests that this could be an opportunity for the Town to work with Villago towards a permanent solution; possibly splitting the cost of a port a john. Can the Town do this on private property? He asks Town Counsel to investigate our options.

***Privilege of the floor on any items (limit 5 minutes)***

*Dr. Pierce* commented on Councilman Goslin's last discussion: If there is a proposal to send to Villago, we (BLIA) would like to partner and solve the issue. He asked if a public hearing has been set for the zoning changes. Supervisor Szczepaniak stated no, the legislation is not complete.

*Morgan Ruthman, of the Spinney Group*, commented to the Board that they did look at the senior housing zoning the town currently has now. Some areas are slightly different than their business model but they are willing to discuss all options and work with the Town.

*Jeanette Borthwick, treasurer of the Burnt Hills-Ballston Lake Business and Professional Association, (BH-BLBPA)* stated the association raises \$20,000 - \$25,000 a year for the annual Flag Day parade in Town. They are selling raffle tickets for \$20 to help raise these funds. Prizes consist of cash and donations from local businesses. You may get your tickets at Mail N More or from a BH-BL BPA member.

*Rich Kinney, of Midline Road*, asked the Board when would a grinder pump not be required for a resident in the Ballston Lake sewer district? Councilman Goslin stated the Buell Heights area will be a gravity sewer system. There is no grinder pump required with this system. It will cost approximately \$1,000 – \$5,000 depending on how far away your home is to connect into the system. Residents around the lake where the sewer main must go up and down requires a grinder pump. This cost is approximately \$5,000 - \$10,000. Mr. Kinney is in the gravity system area and will pay the less expensive hookup.

Mr. Kinney also asked what is the second item for discussion in Executive Session? Supervisor Szczepaniak stated it is for legal correspondence to the property owner on Lakehill and Route 50.

**RESOLUTION 17-109**

**ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF A PERSONNEL ISSUE AND LEGAL CORRESPONDENCE TO A PROPERTY OWNER.**

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

ADOPTED Ayes 4 Supervisor Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Curtiss.

Nays 0  
Absent 1 Councilman Antoski

The Board entered Executive Session at 7:50 p.m.

**RESOLUTION 17-110**

**RETURN TO REGULAR SESSION.**

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

ADOPTED Ayes 4 Supervisor Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Curtiss

Nays 0  
Absent 1 Councilman Antoski

The Board returned to Regular Session at 8:20 p.m. There was no action taken on the items discussed in Executive Session; however, the Board overlooked setting a special meeting, at the request of Councilwoman Stewart during the meeting, to award the bid for a program administrator for the microenterprise grant program.

**RESOLUTION 17-111**

**SET A SPECIAL MEETING FOR TUESDAY, MAY 16, 2017 AT 7 P.M. TO AWARD THE BID FOR A PROGRAM ADMINISTRATOR FOR THE MICROENTERPRISE GRANT PROGRAM.**

A motion was made by Councilman Goslin and seconded by Councilman Curtiss.

ADOPTED Ayes 4 Supervisor Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Curtiss

Nays 0

Absent 1 Councilman Antoski

A motion was made by Councilman Goslin and seconded by Councilman Curtiss to adjourn the meeting. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Carol A. Gumienny  
Town Clerk