

# **Vacancy Announcement**

# **Account Clerk**

## **Part-time**

The Town of Ballston Community Library in Burnt Hills seeks a versatile individual to fill a 15 hours/week account clerk position.

Requires bookkeeping experience using Quickbooks and Excel. Salary 12.77/hr. Eligible for NYS retirement. Previous library experience helpful.

Cover letter and resume should be e-mailed to [kdeangelo@sals.edu](mailto:kdeangelo@sals.edu). Accepting applications until December 15, 2011.